

Church of the Annunciation
109 West Street
Ilion, NY 13357

Electronic Giving Authorization Form Directions

Please Note: Once submitted to the parish all authorization forms will be retained in a locked file in the parish office.

1. Please **PRINT** your last name, first name, address, city & state. Be sure to include your zip code.
2. Check the Account (Checking or Savings) from which you want your offering to be deducted. If you wish your checking account to be used please be sure to attach a voided check to the bottom of the authorization form.
3. Carefully record the Routing Number and Account Number for the account you have chosen.
4. **Regular Offertory and Parish Designated Second Collections:** This reflects your donation to the regular collection each Sunday as well as the second collection for the parish. In the spirit of good stewardship, before you record anything for this fund, please consider whether or not you are able to increase your typical offering to the Church. We realize that these are very difficult times and costs are rising for you as they are for the parish. However, whatever you are able to do is appreciated.

Check the frequency with which you want your regular offertory donation withdrawn – please read the choices carefully and check only one. After the frequency you have chosen please record the amount of that regular offertory donation. Please note the effective date of your first donation – that is the date on which the money will actually be withdrawn for the first time from the account you have listed on this form. Second Collections: The parish designated second collection will now be a part of your regular offertory donation. Please take this into consideration when deciding on the amount to be donated.

5. **Diocesan/National Collections** –These are collections which are taken up in the parish but passed directly on to the Diocese. We recognize that you might want to adjust your donation in a given month for a particular collection, depending on the purpose of the collection. With electronic giving, however, the deduction has to be the same amount each month. Therefore, if you wish to give more to a particular collection we suggest that you put an additional donation in an envelope and deposit it in the collection basket on the Sunday designated for that collection.

The monthly designations are:

February	Black, Native American, & Latin American Missions
March	Catholic Relief Services
April	Holy Land
May	Churches in Eastern Europe
June	Catholic Communication Campaign
July	Peter's Pence (for the Pope's Charities)
August	Catholic Home Missions
September	Catholic University
October	Mission Sunday
November	Catholic Campaign for Human Development

6. **Sign and date** the authorization form and return it in an envelope to Lori Cook at the rectory. If you have any questions please contact Lori at the rectory at 894-3766 or by e-mail at achurch@twcny.rr.com.